

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
June 24, 2013
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Downtown Improvements Update (*Tab 07*)(45 min)
 - i. King Street Design
 - ii. Loudoun Street trees
- b. Public Safety Staffing (*Tab 08*)(30 min)
- c. Potomac Crossing Park – Use of Settlement Funds (*Tab 10*)(15 min)
- d. Initiating Amendments to the Zoning Ordinance Regarding Microbreweries (*Tab 05*)(15 min)
- e. Vending Carts (T. Dunn) (*Tab 11*)(15 min)
- f. Town Orientation Video Series (*Tab 12*)(15 min)
- g. Comprehensive Parking Program (*to be distributed prior to meeting*)(30 min)
- h. North/South Corridor (*to be distributed prior to meeting*)(15 min)

2. Additions to Future Council Meetings (*Tab A*)

3. Information Memorandums

- a. Balch Endowment (*Tab 13*)

4. Closed Session (20 min)

- a. Loudoun Water Easement Update
- b. Green Energy Partners

5. Council Invitations

June 22 – Ribbon cutting for Cupcakes Actually, 12 noon, 1607 Village Market Blvd.
(Village at Leesburg)

June 25 – Ribbon Cutting for Food Lion Bus Shelter, 7 p.m., S. King Street

June 28 – Ribbon Cutting for Roosters, 2 p.m., Bellewood Commons Shopping Ctr.

July 18 – Transportation Summit, 4:00 p.m., Loudoun County Board Room

July 25 – Ribbon Cutting for Dulles Motor Cars, 4 p.m., Catoclin Circle

Sept. 3 – State Proclamation for Leesburg Volunteer Fire Company presentation,
time tbd., Station 1

September 28 – Leesburg Airshow, Leesburg Executive Airport

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting

June 25, 2013

7:30 p.m.

Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Hammler
3. SALUTE TO THE FLAG: Council Member Dunn
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Regular Session Minutes of May 28, 2013
 - b. Work Session Minutes of June 10, 2013
 - c. Regular Session Minutes of June 11, 2013
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Proclamation – Parents Who Host Lose the Most (Col. Wesley Fox Young Marines)
 - b. Certificates of Appreciation – Mural Review Committee
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Miller Drive Construction Contract Award (*Tab 01*)

RESOLUTION

Awarding the Construction Contract for the Miller Drive Extension Project to Bay Country Enterprise, Inc., in the Amount of \$971,347.00.

- b. Awarding Server Virtualization Contract (*Tab 02*)

RESOLUTION

Awarding the Contract for Server Virtualization to PCM-G, Inc., in the Amount of \$139,969.88

- c. Re-Authorizing the ESI – Town of Leesburg Agreement (*Tab 03*)

RESOLUTION

Re-Authorizing the Agreement between the Town of Leesburg and the Engineers and Surveyors Institute (ESI) to Continue the Leesburg ESI Program

- d. Performance Guarantee and Water and Sewer Extension Permits for PMW Farms, Section 6 (Tab 04)

RESOLUTION

Performance Guarantee and Water and Sewer Extension Permits for PMW Farms, Section 6

- e. Initiating Amendments to the Leesburg Zoning Ordinance to Permit Microbrewery as a By-Right Use in B Zoning Districts (Tab 05)

RESOLUTION

Initiating Amendments to the Leesburg Zoning Ordinance Sections 6.3.2., 6.4.2., 6.5.2., 6.6.2., 9.2., and 9.3.13.1 to Permit Microbrewery By-Right in the B-1 Community (Downtown) Business, B-2 Established Corridor Commercial, B-3 Community Retail/Commercial, and B-4 Mixed Use Business Zoning Districts

10. PUBLIC HEARINGS

- a. TLSE 2013-0007 Soto Home Day Care (Tab 06)(15 min)

RESOLUTION

Approving TLSE 2013-0007, Soto Home Daycare, A Child Care Center Located on Property Identified as PIN Number 232-17-6291 and Located at 195 Alpine Drive, SW

11. RESOLUTIONS AND MOTIONS

- a. Loudoun Water Easement

ACTION (as directed at Monday's Work Session)

- b. Green Energy Partners

ACTION (as directed at Monday's Work Session)

- c. Downtown Improvements (Tab 07)

ACTION (as directed at Monday's Work Session)

- d. Public Safety Staffing (Tab 08)

ACTION (as directed at Monday's Work Session)

- e. Appointment to NVTa Planning Coordination Advisory Committee (Tab 09)

MOTION

I move to appoint _____ as Leesburg's representative on the NVTa Planning Coordination Advisory Committee

12. ORDINANCES
 - a. None.
13. UNFINISHED BUSINESS
14. NEW BUSINESS
15. COUNCIL COMMENTS
16. MAYOR'S COMMENTS
17. MANAGER'S COMMENTS
18. CLOSED SESSION
 - a. None.
19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.